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Authority: WBNSW

Applies to: All

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GUIDE FOR THE CONTROLLING BODY

What is the Controlling Body?

The Controlling Body is the Match Committee of the Club/District or State running the event. A Controlling Body may also be appointed by the Match Committee to act on their behalf during an event. The Controlling Body may be a player on the day of the event. The CB should:

- Be an affiliated member of WBNSW as the first preference but where one is not available at club level, should be an affiliated member of Bowls NSW.
- Ensure the fair and equitable running of a lawn bowls match/event.
- Wear approved Club/District uniform when on duty
- Have a written copy and reasonable knowledge of the Laws of the Sport of Bowls
- Have a written copy and good knowledge of the Conditions of Play for the event in question
- Have a current written copy of the WBNSW Weather Policy/Guidelines and Uniform (Dress) Policy and adhere to these
- Be present on or around the greens regularly to assess conditions

Jurisdiction:

For Club championships and District championships/pennants, the respective Club/District Match Committee is the Controlling Body and they run these events on behalf of the State in accordance with the Conditions of Play issued by the Association.

Authority	Duties and Responsibilities
Conditions of Play	Set and understand these
Rink Allocation	Ensure enough greenspace is available. Allocate rinks for play or ensure that rinks are drawn in accordance with the rules.
Stickers	Issue or approve the use of adhesive stickers for players in the event.
Practice Sessions	Advise players/officials if any pre-match practice rink(s) are available and coordinate this with greenkeepers
Time Penalties & Extensions	Enforce time penalties where appropriate. If warranted, extend the time allowed for late arrivals, using common sense and good sportsmanship
Award a Match	Award a match to the opponent if a player, team or side fails to show up for or forfeits a match. Award a match to an opponent if the umpire advises there has been an infringement of the law which warrants such action
Umpires/Markers	Ensure that an umpire and/or markers have been appointed for the match. Replace a marker whose performance or behaviour is less than acceptable
Uniform	Ensure each player's attire is in accordance with the Conditions of Play for the event. Invoke warnings/penalties for breaches, in accordance with the State Uniform (Dress) Policy, if applicable

Substitutes/Replacements	Approve the use of these and make sure both cards are signed correctly. DR2.3 & DR 2.4. If during a match a player is unable to continue play, the Controlling Body must sign in a substitute player, before that substitute commences play
Player Changes	Authorise a team in a side match to play one player short if there is not an eligible player or substitute available
Emergency Procedures and Weather Conditions	Be familiar with the host club's medical and non-medical emergency procedures. Be familiar with the BA Extreme Weather Policy and the WBNSW Guidelines for Play in Extreme Weather. Follow these guidelines and the powers they bestow on the Controlling Body
Damage to Greens	If an umpire reports a player or team for deliberately and significantly damaging the green, the Controlling Body should disqualify the offending player or team and they will forfeit the match to the opponent. All such damage must be reported to the Club Ltd.
Scorecards	Receive scorecards at the conclusion of a game, ensuring they are signed, matching in the result and the finish time is recorded
Challenges to Bowls	Receive any challenges to bowls based on Law 52 or receive any appeal against an umpire's interpretation of the Laws of the Game (Law 43.2.6) which is made not later than 10 minutes after the signed finish time on the cards at the conclusion of the game.
Appeals	Receive appeals, at the conclusion of a game, for deliberate non-sporting action from players or umpires
Announcements	Ensure all closing announcements to players and officials are made, advising details of next games/round
Spectators	Take action to have spectators refrain for disturbing, advising or interfering with players. This is only done after the Umpire has referred the situation to the Controlling Body